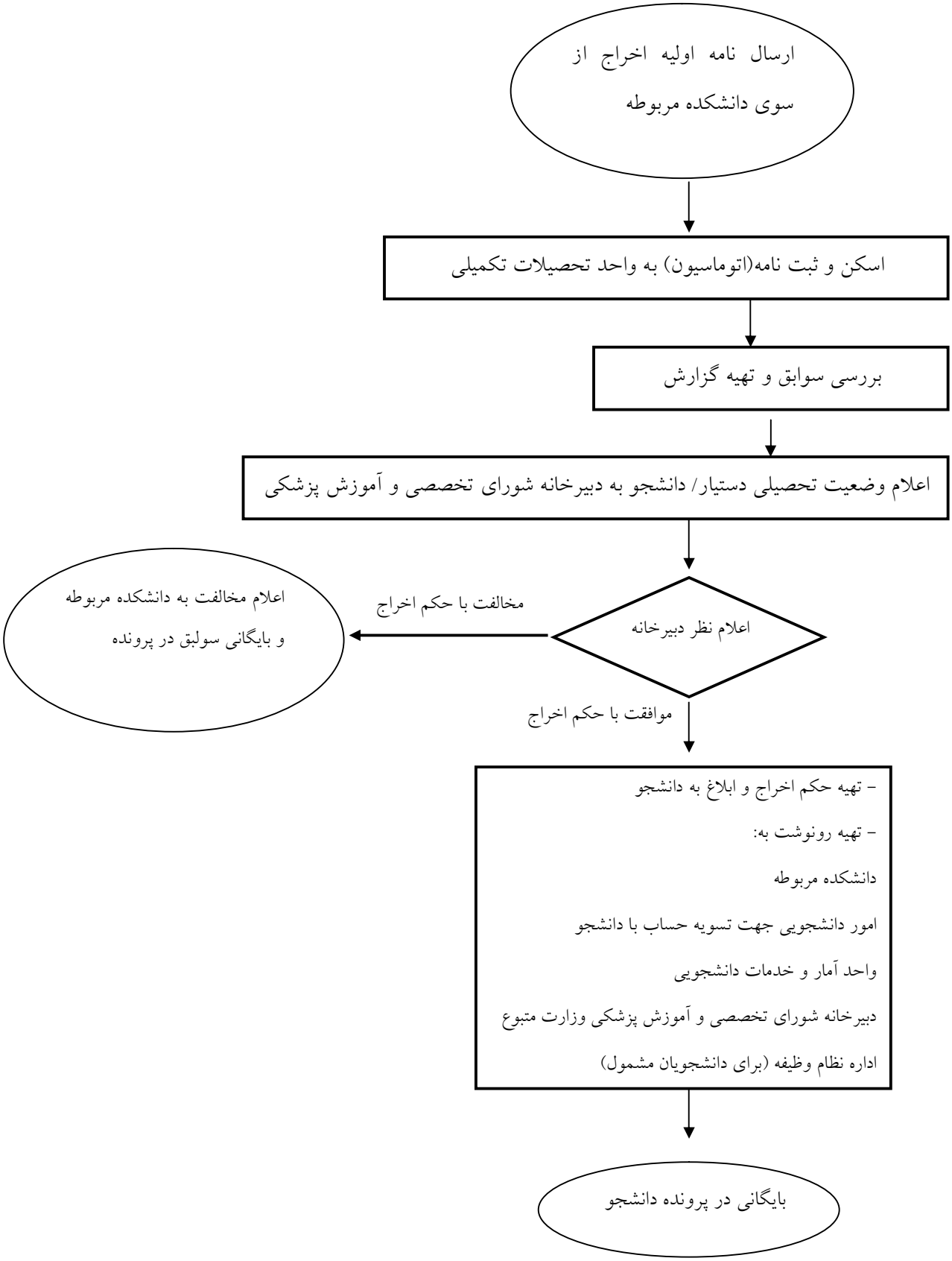فرآیند صدور حکم اخراج از تحصیل